

## Course and Instructor Evaluation

Course:	Instructor:
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As your teacher, I welcome your comments about the time you have spent with the undersigned. Please complete the following details so that we can continue to offer the best service possible. Pass them to your instructor by the 1<sup>st</sup> week of January 2012.

Please place a check mark in the appropriate box for your answer. When you are finished with this side please complete the sections located on the back of this form.

	Poor	Average	Good	Excellent
<b>Course overall:</b>				
How easy was the course to understand?				
Was the content suited to your requirements?				
Were the topics covered in sufficient detail?				
Would you recommend this course to others?				
Overall rating of the course?				

	Poor	Average	Good	Excellent
<b>Courseware:</b>				
Clarity of the training content?				
How well did the course materials follow the course?				
Overall quality of training materials?				
Overall rating of the courseware?				

	Poor	Average	Good	Excellent
<b>Instructor:</b>				
Ability to provide real world experience?				
Ability to respond appropriately to questions?				
How well prepared was the instructor?				
Knowledge of subject matter?				
Presentation abilities?				
Overall rating of instructor?				

## **Summary Comments**

What, if anything, would you have improved on the course?

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What other types of training do you feel should be made available?

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Is there anything else you would like to know?

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